



## GROUP VISIT REGISTRATION FORM - must submit *at least 3 weeks prior!*\*

\*Please note that submitting the form does NOT guarantee a tour. We do our best to accommodate and booking is based on the number of guides available and/or the space availability of that day and time.

Group Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Contact Phone \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

Date of Visit \_\_\_\_\_ Time Requested\* \_\_\_\_\_

\*Please note we can no longer book private guided tours on Thursday evenings after 5:00 p.m.

Number in Group (min.10, max. 45) \_\_\_\_\_ If school/youth group,  
number of teachers/chaperones \_\_\_\_\_

Type of Group (check one):

Adults       Seniors       College Students

Boston Public School       Non-BPS School       Youth Community Group

If school/youth group, note grade or ages \_\_\_\_\_

Type of Tour (check one):       Guided       Self-Guided

The *Introduction to the new ICA* guided tour focuses on the museum as a whole, showing the galleries and briefly introducing each exhibition, including the permanent collection, architectural highlights, and discussing the concepts behind architects Diller Scofidio + Renfro's groundbreaking design of the new ICA.

The *World as a Stage* special exhibition guided tour is available from February 1, 2008 through April 27, 2008. Please visit [www.icaboston.org](http://www.icaboston.org) for exhibition details.

If Guided\*\* (check one):       *Introduction to the new ICA*       *Anish Kapoor*

\*\*Depending upon availability, 1 ICA tour guide is usually assigned per 15 visitors, 2 guides per 16 to 30 visitors, 3 guides per 31 to 45 visitors. **Tour guides are \$25 each** (fee is in addition to admission charge).

Specific requests such as an Art Lab activity or special needs for your group: *(Please write in space below or email [tours@icaboston.org](mailto:tours@icaboston.org) or call 617-478-3148)*

### PAYMENT:

Admission per person for groups is \$10 for adults, \$8 for college students and seniors 65 years of age and older, and free for those under 18 years of age. (see group rates sheet for details.) **Payment is due in full on, or before, arrival. To qualify for group rates, groups must schedule in advance using this form, and arrive at the ICA as a group. Payment must be made in one full amount.** Cash, credit cards, and checks payable to the Institute of Contemporary Art, are all accepted.

Please return form to:      Tour Program Manager, Institute of Contemporary Art  
100 Northern Avenue, Boston, MA 02210